



## **TERMS OF REFERENCE FOR STANDARDS COMMITTEE**

**Agreed on 10th October 2017**

**1) Membership:**

The governing body agrees the membership of the committee on an annual basis at its first full governing body meeting of the academic year and appoints the Standards Committee Chair. The Vice Chair is appointed by the Committee at its first meeting.

Members for 2017 are:

Lois Kim – Chair  
David Aston  
Liz Bassett  
Sandra Cullen  
Julie MacIntyre  
Caroline Marshall  
Pauline Vanhoutte  
Vacancy

**2) Name of Clerk:**

Standards Committee meetings will be minuted by members of the committee.

**3) Quorum:**

The quorum shall be five members of the committee, one of which should be the Headteacher or Deputy Headteacher.

**4) Meetings:**

Meetings will be held twice each term. One week's notice of the agenda must be given by the chair of the committee when convening a meeting. The chair will be responsible for calling the meetings and producing minutes.

**5) Function:**

Decisions taken by the committee must be led by the priorities identified within the Single Plan. The main function of the Standards Committee will be to advise and work with the headteacher to promote the best educational outcomes for all children at the school. In order to do this the committee will:

- Monitor standards, achievement and progress of children in the school and ensure the accountability of the head for educational standards
- Monitor the priorities of the Single Plan in improving standards and children's learning
- Evaluate the Single Plan and make suggestions for the future plans

- Consider, and advise the governing body, on standards and other matters relating to the school's curriculum, including statutory requirements and the School's Curriculum Policy
- Appoint key governors to priorities from the Single Plan as appropriate
- Report to the governing body on key progress made on their appointed areas in the Single Plan
- Consider the KIT report from the local authority and any other reports on the performance of the school
- Review all curriculum and learning policies
- Review equality duty and targets
- Ensure the learning needs of different groups of children are met and that their outcomes are improving
- Ensure that agreed procedures are in place for educational visits, including the appointment of a named co-ordinator and the use of EVOLVE: the online system for the planning, approval and management of educational visits and sports fixtures.
- Ensure the production of the school prospectus and ensure that statutory curriculum information and results are on the website and any other statutory requirements are on the website.