

**COVID RISK ASSESSMENT
ELY ST JOHN'S PRIMARY
January 2022**

What are the hazards?	Who might be harmed and how?	What are you doing already/what are you planning to do ?	What further action is necessary?	Action by whom?	Action by when?	Done
Workforce contracting Covid-19	Staff contracting covid-19	<ul style="list-style-type: none"> Staff are encouraged to take up the vaccine and enabled to attend vaccine appointments where practical. Further details here https://www.thevaccinators.co.uk/ Staff are encouraged to notify the setting when they have completed their vaccine course (to enable long term planning) – <i>please note staff do not have to share medical information with their employer if they do not wish to</i> Staff will be encouraged to take Lateral Flow Tests twice a week and to share results with the setting and report them to the national system online Staff/children that meet the criteria of clinically vulnerable or clinically extremely vulnerable, have a risk assessment completed to identify any suitable control measures that must be in place to keep them safe in the setting. This should be completed with reference to the HSE guidance Protect Vulnerable Workers during the Coronavirus (Covid-19) Pandemic Risks to new and expectant mothers in the workplace should be considered and added to this risk assessment. These should be reviewed if a member of staff notifies the provider that they are expecting. Pregnant women are considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the guidance for pregnant employees 	<p>Regular reminders to staff to wear visors where cases in class</p> <p>Partitioned staffroom</p>	Head/admin	1.9.21	✓ ONGOING REMINDERS AND RE-ASSESSING OF RISK FOR PREGNANT AND VULNERABLE
Children who are clinically extremely vulnerable contracting	Children contracting covid-19	<ul style="list-style-type: none"> All children who are CEV should attend their setting unless they are one of the very small number of children under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend. 	Inform parents of any cases in child's class	head	As necessary	✓

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Covid-19						
Children and staff travelling from abroad	Children or staff contracting covid-19	<ul style="list-style-type: none"> Staff members should notify management if they plan to travel abroad so that contingency plans can be put into place ahead of travel in case they have to self-isolate on their return Children and staff members travelling abroad should follow government guidance on self-isolation on return and should refer to the appropriate list of countries for more information 	/	admin	ongoing	✓
Positive case within the setting	Children or staff contracting covid-19	<ul style="list-style-type: none"> Close contacts will be identified by the NHS Test and Trace service and advised on requirements to self-isolate. From 16th August only adults over 18years who have not received two vaccinations will be required to self-isolate on contact with a positive case. Children under the age of 18 and adults who have received two doses of an authorised Covid-19 vaccine more than two weeks previously will no longer have to self-isolate if they are in close contact but will be advised to take a PCR test If you require further support or help, please email EmergencySchool.Closure@cambridgeshire.gov.uk If advised by Public Health the setting should implement their Outbreak Management Plan 	<p>Send parents the new flowchart guidance whenever it is updated for any suspected or confirmed cases</p> <p>School to notify parents of a positive case and remind them of NHS test and trace procedures using model letters from the Local Authority</p> <p>Ensure risk assessments up to date for all</p>	<p>Head to send flowcharts when updated</p> <p>Office to send letter to parents where there is a confirmed case</p>	<p>1.9.21</p> <p>As necessary</p> <p>As guidance is changed</p>	<p>✓</p> <p>Info last sent wb 17.1.22</p> <p>✓</p> <p>Info last</p>

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			<p>vulnerable/CEV staff</p> <p>Communicate the Outbreak management Plan Put Risk management Plan and Outbreak Management Plan on the website for reference</p>	Head		sent wb 17.1.22
Spread of Covid 19 within the setting - hygiene	Children or staff contracting covid-19	<ul style="list-style-type: none"> The setting has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of children's hands on arrival at the setting, following outdoor play, before meals and following the use of toilets. Monitor the use of hand sanitiser with young children to ensure it is not ingested Staff will encourage children to learn and practise good hygiene habits through games, songs and repetition. Staff will model the use of "catch it, bin it, kill it" to the children. Information about the Coronavirus (e-bug.eu) 	Continue to encourage regular handwashing on entry to school; before lunch; before and after toilet Hand sanitiser around the school	All	On-going	✓
Spread of Covid-19 within the setting – ventilation	Children or staff contracting covid-19	<ul style="list-style-type: none"> Use of CO2 monitors in classrooms and other areas – monitored daily by staff and ventilation altered where levels go too high 	Await CO2 monitors and then use to check for any areas where	Caretaker / property manager	On arrival of CO2 monitor	✓ Daily monitoring and

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		<ul style="list-style-type: none"> Keep windows open as much as possible to ensure good ventilation throughout the setting. Thought should also be given to thermal comfort e.g. use of higher level windows or opening windows when the room is not in use Identify any poorly ventilated areas and take steps to ventilate these as well as possible Plan to use outdoor space as often as possible during the day Consider referring to Health and Safety Executive guidance on ventilation and air conditioning during the coronavirus (COVID-19) pandemic 	ventilation is too poor			monitored by health and safety committee autumn term
Spread of Covid-19 within the setting – enhanced cleaning	Children or staff contracting covid-19	<ul style="list-style-type: none"> Follow the guidance for cleaning in non-healthcare settings COVID-19: cleaning of non-healthcare settings outside the home - GOV.UK (www.gov.uk) Regular cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: <ul style="list-style-type: none"> Taps and washing facilities, Toilet flush and seats, door locks, bins, sanitary bins, lavatory brush and toilet roll dispenser Door handles and push plates, Machinery and equipment controls, All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles. Telephone equipment, Keyboards, photocopiers and other office equipment, tables and chairs. Where possible ensure surfaces are kept clear to enable cleaning 	Continue to have spray and cloths available in classrooms and communal areas	caretaker	Daily + cleaning routines established	✓ ongoing

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		<ul style="list-style-type: none"> Laminated signs where possible to enable easy cleaning If you have been informed that someone has tested positive with covid-19 then any area/room they have accessed should undergo a thorough clean. Ensure the COSHH risk assessment for cleaning/caretaker activities has identified the correct process and PPE to be worn. Surfaces should be washed with hot soapy water, then sprayed with disinfectant and left for at least 60 seconds (or the manufacturers recommendations should be followed) prior to wiping. Care should be taken to ensure children cannot access the surfaces during this time. 				
Child or staff member displaying symptoms whilst in the setting or at home	Children or staff contracting covid-19	<ul style="list-style-type: none"> Ensure that all staff are aware of the symptoms of Covid-19 and are alert to how to respond: <ul style="list-style-type: none"> A high temperature – this means the child feels hot to touch on their chest or back (you do not need to measure their temperature) A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if a child usually has a cough, it may be worse than usual) Loss or change to sense of smell or taste – this means the child noticed they cannot smell or taste anything, or things smell or taste different to normal If a child or staff member develops symptoms compatible with coronavirus, they should rapidly be sent home and advised to get a PCR test. If the test is positive they should self-isolate for at least 5 full days from the day after their symptoms started. All children and staff will be directed to the NHS Test and Trace portal if they display symptoms of 	Communication via flowcharts Regular communication from school with parents	Head/ad min	Send flowcharts and updated guidance when appropriate head to regularly communicate and office staff to send letters every time a	✓ Ongoing

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		<p>coronavirus to book a test and tracing of contacts to take place: https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/</p> <ul style="list-style-type: none"> • If a child or member of staff has tested positive using a home based or workplace testing Lateral Flow Device test a confirmatory PCR test is no longer required. Ther person should isolate immediately and report the result to https://www.gov.uk/report-covid19-result • The isolation period includes the day the symptoms started and the next 5 full days. They can do LFD tests on Day 5 and Day 6 and can end isolation if both tests are negative and they don't have a temperature. For example, if they test negative on the morning of day 5 and the morning of day 6 they can return to school immediately on day 6. The first test must be taken no earlier than day 5 of the self-isolation period and the second on the following day. All test results should be reported to NHS Test and Trace • School will support the family to ensure the outcome of the test is passed to the setting without delay. • Identify an area where any child displaying symptoms can be isolated if in school, whilst they are waiting for collection. Ensure a familiar adult, with appropriate PPE stays with them. • Ensure that all children have up to date contact details to enable parents/carers to be contacted quickly. • Consider how the isolation area can be easily cleaned after use. 	<p>Cleaners to thoroughly clean any infected areas after child has left</p> <p>Ring fence classes where cases rise in line with the outbreak management plan</p>	Cleaning team	new confirmed case occurs to whole school	<p>✓ Ongoing</p> <p>✓ ongoing</p>